









**FIRE SAFETY FOLLOW UP INSPECTION**


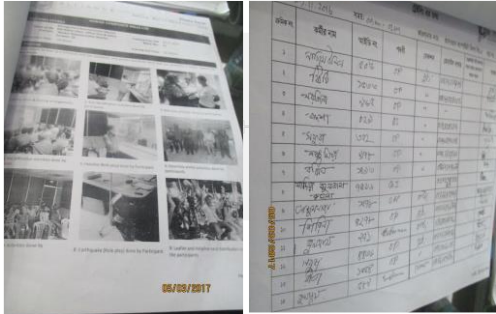

<b>Factory Name</b>	ASWAD COMPOSITE MILLS LTD. ( U-2)		<b>Accord ID</b>	11095
<b>Address</b>	Kabirpur, Ashulia, Savar			
<b>Inspection Date</b>	05/08/2014		<b>Report Received Date</b>	21/April/15
<b>Date of 1st Follow-up</b>	17/November/15	<b>Date of 2nd Follow-up</b>	17/July/16	
<b>Date of 3rd Follow-up</b>	05/March/17	<b>Date of 4th Follow-up</b>		
<b>Date of 5th Follow-up</b>		<b>Date of 6th Follow-up</b>		
<b>Date of 7th Follow-up</b>		<b>Date of 8th Follow-up</b>		
<b>Date of 9th Follow-up</b>		<b>Date of 10th Follow-up</b>		
<b>Inspected by</b>	Nasif Javed Tofa			

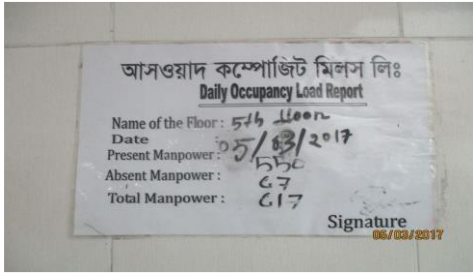


Item No	Accord Observation	Accord Recommendation	Timeline given by Accord	Comments after Physical Inspection	Supposed to complete(DD /MM/YYYY)	Final Action Plan (Factory)	Status on the date of Inspection	Pictorial Evidence
1	Exterior walls of Main Building-1 close to (less than 5 ft from) Ancillary Building-1 are penetrated for installing electrical cables from 3rd floor to ground floor. The penetrations are not sealed or protected. Moreover, non-rated openings are available on those exterior walls.	Provide fire-resistive rated opening and penetration protection for rated walls and assemblies in accordance with Alliance Standard Sections 4.6 and 4.7. Consult a qualified fire protection engineer to design the required opening protectives and penetration systems.	12/12/2014	On 17/11/16: In Progress. Factory has provided fire-resistive rated construction for side wall but non rated opening. Final CAP Timeline: Expired. Committed Timeline: Within 30th November 2015. On 17/07/16: Corrected. All unprotected open has been closed with proper fire rated wall. On 05/03/2017: Corrected. No unseal penetrations were observed during the time of inspection.	30/11/2015	Completed	Corrected	

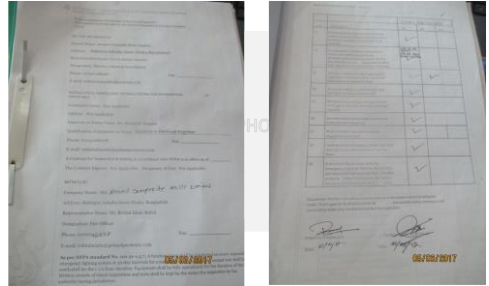
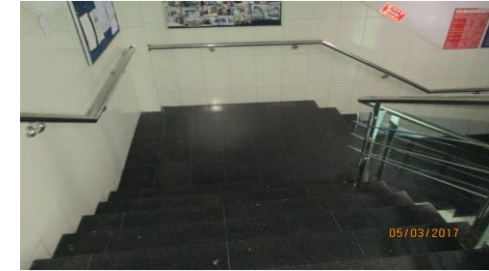

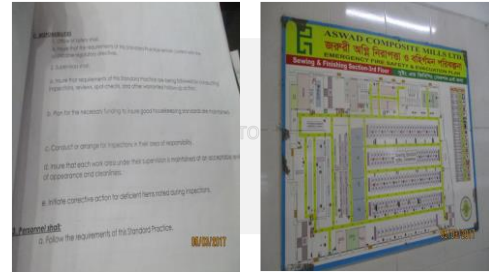
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2	The height of the highest occupied floor of Main Building-1 is 16.46 m (54.00 ft), which is more than 10 m (33 ft) above grade, so a Class-III standpipe system is required for the building. There is no standpipe system in the building that meets the requirement of NFPA 14, 20, 22 and 25. Only a class II standpipe system is available in all buildings. 40 mm fabric hoses (UL Standard) are connected to an underground water reservoir. On the roof, hose pressure was found to be sufficient. Hose size, pressure, and water capacity are sufficient.	Install a standpipe system at required locations designed by a qualified fire protection engineer. The system is to be compliant with the requirements of NFPA 14. The hydraulic calculations should be reviewed by Alliance and review to be completed prior to start of work. All standpipe system installations shall be submitted for review by the Alliance for review prior to commencement of installation according to 5.4.3.2.	19/12/2014	On 17/11/16: In Progress. Factory has been reviewed the fire fighting drawing by Alliance. Rectification work is in progressing. On the other hand the factory will finished the rectification work within committed timeline according to Alliance reviewed drawing. On 17/07/16: Partially corrected. Reviewed drawing from Alliance was available during 2nd follow-up inspection. Installation was almost completed. Fire pump controls shall be interfaced with FACP if applicable. All valves controlling connections to water supply shall be listed or approved as per NFPA 14, section 4.5.1 (Commissioning of the system in-front of contractor/ 3rd party will be done by Accord). On 05/03/2017: Design of standpipe system was reviewed by Alliance. Factory has shown the approval mail copy during the time of inspection. Installation work is in progress.	15/12/2015	Completed	In Progress	
3	Main Building-2 is constructed with decking sheet over RCC Casting, which is not fire-rated.	Provide fire-resistive rated construction barriers between floors in accordance with Alliance Standard Section 4.5. Consult a qualified fire protection engineer to design the rated construction barriers.	16/01/2015	On 17/11/16: In Progress. Factory has provided fire-resistive rated construction for side wall but non rated opening. On 17/07/16: Corrected. No unprotected openings was found during 2nd follow up inspection. All openings has been closed with proper fire rated separation. On 05/03/2017: Corrected as per previous follow-up.	30/11/2015	Completed	Corrected	


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4	There are 3 staircases in Main Building-1. None of the staircases is fireproof. For two staircases, there are no certified fire doors on any floor. At south-east corner staircase, fire doors are installed on each floor having credible certificates. In the staircase of the Ancillary Building-1, there are unprotected openings towards Main Building-1. Exit enclosures of Main Building-2 are not fire protected.	Provide fire-resistive rated construction barriers and associated opening protection for exit enclosures in accordance with Alliance Standard Sections 4.5 and 4.6. Consult a qualified fire protection engineer to design the required rated construction barrier.	19/12/2014	On 17/11/16: In Progress. Factory has installed non listed fire rated door. On 17/07/16: No action has been taken yet for building 02. Fire door installation is going on in building 01. On 05/03/2017: Factory has installed fire doors at building-1 where doors were found physically damaged during the time of inspection. Door closer, coordinators, smoke seal etc. were missing for both building-1 and building-2. Fire door installation is still pending at building-2.	31/12/2015	Completed	In Progress	
5	The pump available is dedicated for fire fighting. There is jockey pump and the pump is connected to alternative power source. However it does not comply with the requirements of Alliance Standards and NFPA 20. The capacity of the water reservoir is sufficient.	Install a pump dedicated for fire fighting or fire protection following the requirements of NFPA 20. Fire pump installation is to be tested for final acceptance in presence of Alliance and a final inspection of the installation shall be conducted by the Alliance prior to final acceptance. Acceptance testing of the installation shall be in accordance with NFPA 20, 22, and 24 testing requirements. Documentation of all testing shall be submitted to the Alliance for review prior to final acceptance. This pump is to be connected to alternative power source like generator and the generator is to be connected with ATS (auto starter).	22/11/2014	On 17/11/16: In Progress. Factory has separated the fire pump power connection. But they did not installed auto transfer switch (ATS). On 17/07/16: It is an integrated part of fire fighting system. On 05/03/2017: It is an integrated part of fire fighting system.	15/12/2015	Completed	In Progress	

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6	Door widths were sufficient in accordance with Alliance Standard in all buildings but do not have required ratings. Some exits are collapsible type. Some fire doors are fitted having credible certificates.	Replace non-compliant doors and frames in the means of egress with side-swinging doors. Replacement doors shall be a minimum width of 0.8 m (32 in), and are listed, approved, self-closing, fire rated door assemblies (door and frame) with latching panic hardware.	14/11/2014	On 17/11/16: In Progress. Factory has installed non listed fire rated door. On 17/07/16: No action has been taken yet for building 02. Fire door installation is going on in building 01. [N.T: Door width is sufficient but all the doors are not found listed and with required ratings.] On 05/03/2017: Fire door installation work is still in progress for building-02. Fire doors were found physically damaged at building-01. Door parts like door coordinators, door closers , smoke seal were missing.	31/12/2015	Completed	In Progress	
7	Some of the doors in the means of egress are collapsible.	Replace non-compliant doors and frames in the means of egress with side-swinging doors. Replacement doors shall be a minimum width of 0.8 m (32 in), and are listed, approved, self-closing, fire rated door assemblies (door and frame) with latching panic hardware.	21/11/2014	On 17/11/16: In Progress. Factory has removed all collapsible gates with locking arrangement except ground floor main gate. On 17/07/16: All non compliance gates has been replaced with side hinged swinging type doors. On 05/03/2017: All non compliance gates has been replaced with side hinged swinging type doors.	20/11/2015	Completed	Corrected	
8	There are collapsible gates with locking arrangement at some egress locations.	Remove all noncompliant doors at the noted locations. Doors may be locked where the latch and lock are disengaged with one motion where the occupant load does not exceed 49 persons. Turning a door handle and disengaging a lock are considered two motions. Doors may be provided with locking hardware from the ingress side provided that a panic bar is installed on any door with an occupant load exceeding 49 persons.	14/11/2014	On 17/11/16: In Progress. Factory has removed all collapsible gates with locking arrangement except ground floor main gate. On 17/07/16: Corrected. All non compliance gates has been replaced with side hinged swinging type doors. On 05/03/2017: Corrected. All non compliance gates has been replaced with side hinged swinging type doors.	20/11/2015	Completed	Corrected	

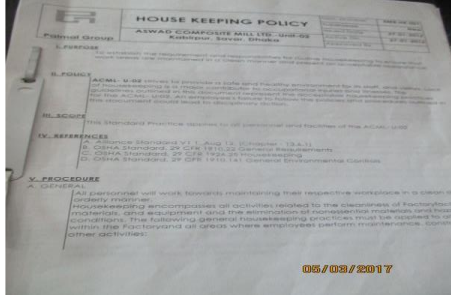
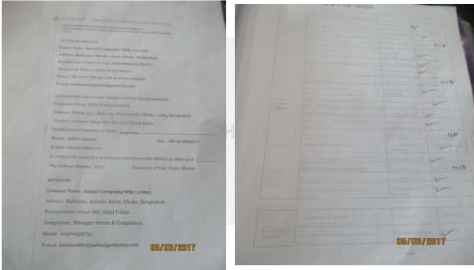

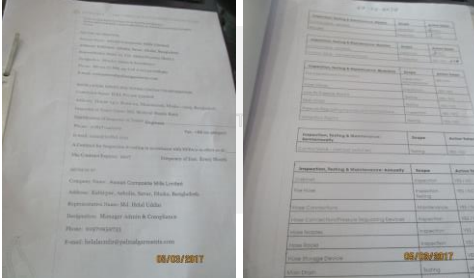
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9	On the ground floor of Main Building-2, one exit discharge opens directly towards an egress court between two buildings and the boundary wall was not fire protected.	Route exits directly to the exterior or provide an exit passageway in accordance with Alliance Standard Section 6.15 or an Egress Court in accordance with Alliance Standard Section 6.17.2 for non-compliant arrangements. Consult a qualified fire protection engineer to design and/or approve the required exit passageway or egress court.	19/12/2014	On 17/11/16: No action has been taken yet. On 17/07/16: Corrected. Building 02 is fully covered with automatic sprinkler system and the north side exit court is properly separated from production floor with fire rated wall. On 05/03/2017: Corrected as per previous follow-up. However non-rated opening was observed along the egress path during the time of inspection.	30/11/2015	Completed	Corrected	
10	Required number of people were not trained and certified in fire fighting, first aid, and rescue training by the appropriate authority. A few people are trained and certified.	Train and certify at least 25 percent of workers in fire fighting, first aid and rescue training by the proper authority.	23/11/2014	On 17/11/16: Corrected. Final CAP Timeline: N/A Committed Timeline: N/A On 17/07/16: Corrected. On 05/03/2017: Corrected.	21/04/2015	Completed	Corrected	
11	One of the main production buildings is 6 story, but doors are not provided with re-entry. Exit doors with re-entry are required on 5th floor (when starting at the top level).	Provide re-entry to floor levels from the stairwells in accordance with Alliance Standard Section 6.8.3.	14/11/2014	On 17/11/16: In Progress. Factory has installed the door but it is not re-entry. On 17/07/16: Corrected. Re-entry fire doors has been installed. On 05/03/2017: Corrected. Re-entry fire doors has been installed.	31/12/2015	Completed	Corrected	

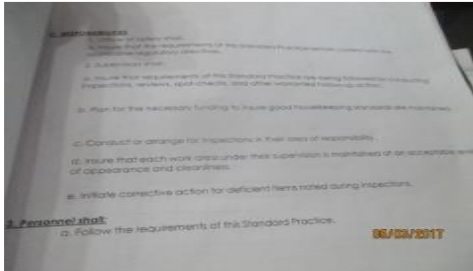



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12	Occupant loads are not posted in a conspicuous space near the main exits or exit access doorways.	Post the occupant load for every assembly and production floor in a facility in a conspicuous space near the main exit or exit access doorway for the space.	14/11/2014	On 17/11/16: Corrected. Final CAP Timeline: N/A Committed Timeline: N/A On 17/07/16: Corrected. On 05/03/2017: Corrected. Provided.	21/04/2015	Completed	Corrected	
13	Occupancy separations are not provided on 2nd floor of Main Building-1 between dining, prayer room, store and production area (separated by MS grill and glass partition). These different occupancies need to be fire separated.	Provide fire-resistive rated construction barriers between hazard types in accordance with Alliance Standard Sections 3.4 and 4.5. Consult a qualified fire protection engineer to design the required rated construction barrier.	22/11/2014	On 17/11/16: In Progress. Factory has installed non listed fire rated door. On 17/07/16: Corrected. Store room has been shifted from the dining area and dining area is separated from the other hazard types areas. On 05/03/2017: Corrected. Dining area is totally separated from store room. Factory has relocated the store to building-2.	31/12/2015	Completed	Corrected	
14	Automatic fire alarm and detection system is available in the factory. But currently there is no monitoring company in Bangladesh. Fire Service and Civil Defence is not also capable of monitoring fire alarm and detection systems of the factories.	Arrange for direct connection of the fire alarm system to a central monitoring station or Fire Service and Civil Defence. Until that time that monitoring can be set up, arrange a monitoring system using own central detection system and personnel. A person shall be assigned to contact the fire department in the event of fire alarm activation. An annunciator shall be located in a constantly attended location (such as a fire control room) to alert this person.	21/11/2014	On 17/11/16: In Progress. During visual inspection the installed conventional fire alarm system found faulty and it is not capable to support different interfacing module required for exhaust fans, fire doors, fire pump, lift etc. On the other hand the factory has started the process to submit the drawing in the Alliance and open L/C for fire alarm equipment and they will submit L/C to Accord within committed timeline. Final CAP Timeline: Expired. Committed Timeline: Within 30th November 2015 for drawing submit and Within 15th December 2015 for (L/C Submission). Installation of fire alarm system within 28th February 2016. On 17/07/16: As built drawing has been submitted to Alliance but still not reviewed. On 05/03/2017: Design reviewed by Alliance. Factory has shown the approval mail during the time of inspection. Installation work is in progress.	30/03/2017	Conventional Detection system are available in the factory. Now we are going to install Addressable system . - Design/Drawing submit to Alliance for revision 05 /12/2016	In Progress	


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15	Record of verifying emergency power for means of egress illumination was not found as required.	Develop a testing and maintenance program that ensures the operation of all egress lighting is verified at least once per year. If battery-operated lights are used, these lights shall be tested on a monthly basis. Functional testing of battery powered lights shall be provided for a minimum 90 minutes once per year.	14/11/2014	On 17/11/16: In Progress. Record of verifying emergency power for means of egress illumination was not in accordance with NFPA or Accord standard. On 17/07/16: Corrected. On 05/03/2017: Corrected. Factory is maintaining a checklist as per standard code.	30/11/2015	Completed	Corrected	
16	Handrails are not provided on both sides of each stairway.	Provide handrails on both sides of each stairway. Provide intermediate handrails when the stair width exceeds 2.2 m (87 inch). Provide a handrail of height between the range 865 mm (34 in.) and 965 mm (38 in.).	22/11/2014	On 17/11/16: Corrected. Final CAP Timeline: N/A Committed Timeline: N/A On 17/07/16: Corrected. On 05/03/2017: Corrected. Provided.	21/04/2015	Completed	Corrected	
17	No record of training program is available on fire safety.	Implement training programs and document in accordance with the Alliance Safety Training Curriculum.	21/11/2014	On 17/11/16: Corrected. Final CAP Timeline: N/A Committed Timeline: N/A On 17/07/16: Corrected. On 05/03/2017: Corrected.	21/04/2015	Completed	Corrected	
18	Through the interviews, it was noted that the workers are aware of the evacuation procedure upon commencement of the alarm. However, no procedure-defining evacuation process document was available.	Develop an emergency evacuation plan which includes all components required by the Alliance Standards and communicate the plan to all employees. The evacuation plan shall include provisions to assist physically disabled persons. A list of all employees with physical disabilities shall be kept by the Fire Service Director.	21/11/2014	On 17/11/16: Corrected. Final CAP Timeline: N/A Committed Timeline: N/A On 17/07/16: Corrected. On 05/03/2017: Corrected as per previous follow-up.	21/04/2015	Completed	Corrected	


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19	No record of testing emergency power for exit signs was found.	Develop a testing and maintenance program that ensures the emergency power for exit signs is tested at least once per year. If battery operated signs are used, these lights are tested on a monthly basis. Functional testing of battery powered signs is provided for a minimum 90 min once per year	21/11/2014	On 17/11/16: Corrected. Final CAP Timeline: N/A Committed Timeline: N/A On 17/07/16: Corrected. On 05/03/2017: Corrected. Factory is maintaining a checklist as per standard code.	21/04/2015	Completed	Corrected	
20	Stair designation signs are not provided at each floor entrance from the stair to the floor in English and Bengali. Signs are not posted adjacent to the door.	Install signage adjacent to each stair door indicating the stair name and the floor level in both English and Bengali.	14/11/2014	On 17/11/16: No action has been taken yet. Final CAP Timeline: Expired. Committed Timeline: Within 30th November 2015. On 17/07/16: Corrected. On 05/03/2017: Corrected. Provided.	30/11/2015	Completed	Corrected	
21	Hot-work permit program is not established yet, although it is required. However, hot-work is not going on in the factory right now.	Develop a hot work permit program. The program must comply with the requirements of NFPA 51B.	22/11/2014	On 17/11/16: Corrected. Final CAP Timeline: N/A Committed Timeline: N/A On 17/07/16: Corrected. On 05/03/2017: Corrected.	21/04/2015	Completed	Corrected	
22	All applicable permits are up to date including the fire license and boiler license. BERC license was not available. They applied for the issuance of certificate.	Apply to BERC for issuing the license for generators.	21/11/2014	On 17/11/16: Corrected. Final CAP Timeline: N/A Committed Timeline: N/A On 17/07/16: Corrected. On 05/03/2017: Corrected.	21/04/2015	Completed	Corrected	



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23	Written housekeeping policy was not found.	Establish written corporate and plant policies on housekeeping to ensure scheduled cleaning for floor, wall, ceiling, supply and return air ventilation systems. Promptly reschedule skipped cleanings. Provide a documented line of authority for authorizing a cleaning delay and rescheduling.	15/02/2015	On 17/11/16: Corrected. Final CAP Timeline: N/A Committed Timeline: N/A On 17/07/16: Corrected. On 05/03/2017: Corrected.	21/04/2015	Completed	Corrected	
24	Inspection, maintenance, and testing procedures of the existing fire pump is not documented and up to date.	Install a pump dedicated for fire fighting or fire protection following the requirements of NFPA 20. Then establish an inspection, maintenance, and testing program for the fire pump. Program must comply with NFPA 25.	22/11/2014	On 17/11/16: In Progress. Factory has been reviewed the fire fighting drawing by Alliance. Rectification work is in progressing. On the other hand the factory will finish the rectification work within committed timeline according to Alliance reviewed drawing. On 17/07/16: It is an integrated part of fire fighting system. On 05/03/2017: Corrected. Factory is maintaining a checklist as per standard code.	15/12/2015	Completed	Corrected	
25	Class III standpipe system is not installed in the building according to NFPA 14. Signage for the available standpipe system is not installed.	Install a standpipe system at required locations designed by a qualified fire protection engineer. The system is to be compliant with the requirements of NFPA 14. Install required identification signs at the noted locations. Signage must comply with NFPA 14 Chapter 6.	22/11/2014	On 17/11/16: In Progress. It is an integrated part of fire fighting system. On 17/07/16: It is an integrated part of fire fighting system. On 05/03/2017: It is an integrated part of fire fighting system.	05/12/2015	Completed	In Progress	
26	Class III standpipe system is not installed in the building according NFPA 14. Inspection, maintenance and testing procedures of the installed standpipe and hose are not documented and up to date.	Install class III standpipe system at required locations designed by a qualified fire protection engineer. The system is to be compliant with the requirements of NFPA 14. Then establish an inspection, maintenance, and testing program for the standpipe and hose system. Program must comply with the requirements of NFPA 14 Chapter 6 Table	22/11/2014	On 17/11/16: In Progress. It is an integrated part of fire fighting system. On 17/07/16: It is an integrated part of fire fighting system. On 05/03/2017: Factory is maintaining a checklist as per standard code.	05/12/2015	Completed	Corrected	

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27	Fire department pre-planning was not found.	Complete fire department pre-planning activities with the local Fire Service and Civil Defence.	21/11/2014	On 17/11/16: Not Corrected. Fire department pre-planning was not in accordance with Accord. Final CAP Timeline: Expired. Committed Timeline: Within 30th November 2015. On 17/07/16: Corrected. On 05/03/2017: Corrected ass per previous follow-up.	30/11/2015	Completed	Corrected	
28	No occupancy certificate is available for any building in the factory premises.	Apply to Shimulia Union Parishod in an expeditious manner for issuance of the Certificates of Occupancy for each building and ancillary structure according to building use.	21/11/2014	On 17/11/16: No action has been taken yet. Final CAP Timeline: Expired. Committed Timeline: Within 30th December 2015. On 17/07/16: Not Applicable On 05/03/2017: Not Applicable	30/12/2015	Completed	Corrected	
29	New Finding: Fire Pump room is not properly separated by fire rated construction with other Occupancies/Areas.	1. Fire Pump room shall be separated from other occupancies by a minimum 2-hr fire rated construction (wall, floor, slab etc). Seal all penetrations and openings (door, window etc.). Relocate it to exterior of the building and maintain a minimum 50 ft. spatial separation distance from the building.	30/12/2015	On 17/11/16: New Finding. On 17/07/16: Corrected. On 05/03/2017: Corrected. Factory has installed fire door and it was found closed during the time of inspection.	30/12/2015	Completed	Corrected	
30	New Finding: Based on the number and location of emergency lights observed, adequate illumination levels are not anticipated along egress routes.	Test the emergency lighting system on each floor and provide additional emergency fixtures to provide adequate illumination along the means of egress. Provide a minimum illumination of 10 lux at the floor level within exit stairs and exit discharge paths and minimum illumination in aisle.	30/12/2015	On 17/11/16: New Finding. On 17/07/16: Corrected. On 05/03/2017: Corrected as per previous follow-up.	30/12/2015	Completed	Corrected	

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31	New Finding: Boiler or furnace room is not properly separated by fire rated construction with other Occupancies/Areas.	1. Boilers or other heat producing equipment shall be separated from other occupancies by a minimum 1-hr (2-hr for highrise building) fire rated construction (wall, floor, slab etc). Seal all penetrations and openings (door, window etc.) should be protected by 0.75-hr (45 min) fire rated materials to maintain the fire separation if required. All exhaust systems shall discharge to the exterior of the building in a safe location. Or Relocate it to exterior of the building and maintain a minimum 3m (10 ft.) spatial separation distance from the building.	30/12/2015	On 17/11/16: New Finding. On 17/07/16: Corrected. On 05/03/2017: Corrected. Factory has installed fire door and it was found closed.	30/12/2015	Completed	Corrected	 
32	New Finding: Storage was observed under cutting table.	Storage underneath the cutting tables shall be kept clear of combustibles at all time as per Alliance Standard Part 17 Section 13.7.2 Cutting tables.	30/12/2015	On 17/11/16: New Finding. On 17/07/16: Corrected. On 05/03/2017: Corrected. Not found.	30/12/2015	Completed	Corrected	
33	New Finding: Exit signage not illuminated during testing (burned out, broken, etc).	Regularly inspect all exit signage as per Accord standard and replace/install lights as needed to illuminate signs.	30/12/2015	On 17/11/16: New Finding. On 17/07/16: Corrected. On 05/03/2017: Corrected.	30/11/2015	Completed	Corrected	

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34	New Finding: The exit stairs are not separated from (work areas, other spaces) on each floor by fire-rated construction.	Stair shall be enclosed with a minimum 1.5-hr fire-rated construction. Seal all unprotected openings and provide minimum 1.5-hr fire rated doors to separate the exit stairs from work areas and other building spaces on all floor levels. Ensure that the fire doors are self-closing, positive latching and that they are provided with fire exit (panic) hardware where serving production floors. If fire doors are required to be held open for functional reasons, provide automatic-closing devices tied to the fire alarm system.	15/12/2015	On 17/11/16: New Finding, On 17/07/16: No action has been taken yet for building 02. Fire door installation is going on in building 01. Final CAP Timeline: Expired. Committed Timeline: 30/08/16 On 05/03/2017: Factory has installed fire doors at building-1 where doors were found physically damaged during the time of inspection. Door closer, coordinators, smoke seal etc. were missing for both building-1 and building-2. Fire door installation is still pending at building-2. Office room was found without proper separation at the stair landing on 1st floor of building -02.	15/12/2015	Completed	In Progress	
35	New Finding in 3rd follow-up: Storages were found on the egress path. Location: Along the discharge path of exit stair-3.	Remove all the storages from the egress path and exit stairs.	Immediate	New Finding	08/03/2017			