

Facility Name:	Modern Needle Craft Limited	Customer Name:	Loblaw Companies
Facility Address:	B-52, BSCIC Industrial Area, Tongi, Gazipur, Bangladesh.	Industry / Key Main Product	Embroidery
Facility Tel:	+881714096214	Facility Fax:	+88-02-55048319
Facility Contact:	Mr. Hasan Tariq - DGM (Admin, HR & Compliance)	Auditor(s):	Abdullah Muktadir
Facility Email:	tariqfhro@palmalgarments.com	Verification Date:	20-Jul-2019

TYPE OF ASSESSMENT:

- Initial
 Re-audit
 Annual Renewal
 Follow Up

AUDIT RESULTS COMMUNICATED WITH:

Name:	
Title:	

A closing meeting has been performed at the end of the verification process in which the listed exceptions were explained and accepted by company representative.

Signatures (All Auditors) :

Auditor (s)
Abdullah Muktadir

Company Representative
Mr. Hasan Tariq - DGM (Admin, HR & Compliance)

24-Jul-2019
Date

24-Jul-2019
Date

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Opportunity for Improvement	Finding Category	CAP Review and Verification	
		By Factory	By Intertek
		Proposed Corrective Action Plan	Verification Status (Open/Closed)
<p>1 <u>Health & Safety</u></p> <p>Findings</p> <p>For any work-related injuries in the past three years, the facility did not perform investigations to determine root cause(s) and implement corrective actions</p> <p><i>Based on document review and management interview it was noted that the facility management did not submit the injury record to the concern authority within 07 days of the injury of the employee who was absent for more than 2 days (48 hours). Note that last injury occurred on 15/12/2018 and the employee was absent for 06 days.</i></p> <p><i>Law Reference: Bangladesh Labour Rules 2015, Rule 70: If a worker cannot join the workforce within 48 hours of the accident and if he/she remains absent from the workplace for maximum 20 days, the happening shall be considered as Minor Accident. At this, the concerned institute must notify about the accident in accordance with Form-27 to the concerned authorities mentioned in Clause (a), (b) and (c) of Sub-section (1) of Rule 69, within 7 days of the happening.</i></p>	Minor	<p>Responsible Personnel:</p> <p>Expected Completion Date: dd/mm/yy</p>	<p>Verification Date: dd/mm/yy</p>

Signatures (All Auditors) :

_____ Auditor (s)

_____ Company Representative

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Opportunity for Improvement		Finding Category	CAP Review and Verification	
			By Factory	By Intertek
			Proposed Corrective Action Plan	Verification Status (Open/Closed)
	<i>Based on document review and management interview it was noted that the facility did not conduct regular health checkup for all the employees. Also, the facility did not collect testimonial of health assessment as per legal requirement.</i>			
3	<p><u>Health & Safety</u></p> <p>Law Requirement</p> <p>Law Title Bangladesh Labour Law 2006, Chapter VI, Safety, Section 63 (1)d 3.</p> <p>Law Regulation In every establishment the following shall be securely fenced by the safeguards of substantial construction which shall be kept in position while the part of machinery required to be fenced are in motion or in use, namely-d. Unless they are in such positions or of such construction as to be as safe to every person employed in the establishment as they would be if they were securely fenced-iii) every dangerous part of any machinery.</p> <p>Findings</p> <p>Points of operation and other potentially dangerous parts are not properly isolated and maintained</p>	Moderate	<p>Responsible Personnel:</p> <p>Expected Completion Date: dd/mm/yy</p>	<p>Verification Date:</p> <p>dd/mm/yy</p>

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_____ Company Representative

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Opportunity for Improvement	Finding Category	CAP Review and Verification		
		By Factory	By Intertek	
		Proposed Corrective Action Plan	Verification Status (Open/Closed)	
	<i>Based on facility tour and management interview it was noted that the compressor machine was placed in front of transformer area without any fencing.</i>			
4	<u>Management Systems</u>	Minor	<p>Responsible Personnel:</p> <p>Expected Completion Date: dd/mm/yy</p>	<p>Verification Date:</p> <p>dd/mm/yy</p>
5	Additional Findings		Responsible Personnel:	

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_____ Company Representative

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Opportunity for Improvement	Finding Category	CAP Review and Verification	
		By Factory	By Intertek
		Proposed Corrective Action Plan	Verification Status (Open/Closed)
<p><i>Based on document review and management interview it was noted that the facility's trade license was expired on 30 June 2019. Note that the facility has already applied for renewal of the same but have not received the updated copy yet.</i></p> <p><i>City Corporation Taxation Rules 1986, Section -48. No person shall carry on or maintain within the local limits of the City Corporation, either by himself or by agent, any such profession, trade or calling as specified in the Model Tax Schedules, without taking out a licence from the City Corporation which shall be renewable annually.</i></p>		<p>Expected Completion Date:</p> <p style="text-align: right;">dd/mm/yy</p>	

Additional Comment:

Signatures (All Auditors) :

_____ Auditor (s)

_____ Company Representative

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Recommendation for Improvement Plan Timeline

Finding Rating	Improvement Timeline
Zero Tolerance	Take immediate action to make necessary improvements
Major	Take action within 0~1 month to make necessary improvements
Moderate	Take action within 0~3 months to make necessary improvements
Minor	Take action within 0~6 months to make necessary improvements

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